

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 09, 2016
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Director of Facilities & Operations (South) (Acting CAO)
Byron Peters	Director of Planning & Development
Mark Schonken	Interim Director of Finance
Fred Wiebe	Manager of Utilities
Jennifer Batt	Public Works Administrative Officer
Carol Gabriel	Director of Legislative and Support Services
Carrie Simpson	Executive Assistant to the CAO/Recording Secretary

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on February 9, 2016 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 16-02-078 MOVED by Councillor Braun

That the agenda be approved with the following additions/revisions:

14. f) Tri-Council Meeting

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the January 29, 2016 Regular Council Meeting

MOTION 16-02-079

MOVED by Councillor Wardley

That the minutes of the January 29, 2016 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Minutes of the February 1, 2016 Special Council Meeting

MOTION 16-02-080

MOVED by Deputy Reeve Sarapuk

That the minutes of the February 1, 2016 Special Council Meeting be adopted as presented.

CARRIED

DELEGATIONS:

4. a) None

14. d) Agricultural Fair & Tradeshow – Draft Terms of Reference

MOTION 16-02-081

MOVED by Councillor Knelsen

That the Terms of Reference for the Agricultural Fair & Tradeshow Committee be APPROVED as presented.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. a) Council Committee Reports

MOTION 16-02-082

MOVED by Councillor Knelsen

That the Council Committee verbal reports be received for information.

CARRIED

GENERAL REPORTS: 6. a) CAO Report

MOTION 16-02-083 **MOVED** by Councillor Jorgensen

That the CAO and Directors report for January 2016 be received for information.

CARRIED

TENDERS: 7. a) None

COMMUNITY SERVICES: 9. a) Peace Officer Vehicle

MOTION 16-02-084 **MOVED** by Deputy Reeve Sarapuk

That administration proceed with purchasing the 2014 Ford Interceptor from the Municipal District of Bonnyville at a cost of \$16,000 and an additional \$5,300 for the installation of the computer and radio.

CARRIED

UTILITIES: 10. a) La Crete Lift Station Emergency Repairs

MOTION 16-02-085 **MOVED** by Councillor Bateman

Requires 2/3

That the 2016 Operating Budget be amended to include an additional \$45,000 to the La Crete Sewer Operating Budget to cover costs for emergency repairs with funds coming from the General Operating Reserve.

CARRIED

10. b) Application to Purchase SE 15-106-15-W5M (PLS 120200) La Crete Sewage Lagoon and Future Lagoon Expansion

MOTION 16-02-086 **MOVED** by Councillor Wardley

That administration negotiate with Alberta Environment and Parks to allow Mackenzie County to purchase the entire 160 acres, SE 15-106-15-W5M, similar to the County's purchase of two quarters within the W ½ 14-106-15-W5M.

CARRIED

OPERATIONS: 11. a) None

**PLANNING &
DEVELOPMENT:** 12. a) Bylaw 1018-16 – Hawkers and Peddlers

MOTION 16-02-087 **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1018-16 being the Hawkers and Peddlers Bylaw as AMENDED and that administration research the Town of High Level's Hawkers and Peddlers Bylaw.

CARRIED

Reeve Neufeld recessed the meeting at 11:01 and reconvened the meeting at 11:11 a.m.

MOTION 16-02-088 **MOVED** by Councillor Paul

That the Fee Schedule Bylaw be brought back to Council after the third reading of the Hawkers and Peddlers Bylaw.

CARRIED

12. b) Addressing for Hamlet Country Residential "HCR"

MOTION 16-02-089 **MOVED** by Councillor Wardley

That administration investigate the compliance of Hamlet addressing in all three Hamlets.

CARRIED

FINANCE: 13. a) Financial Reports – January 1 to December 31, 2015

MOTION 16-02-090 **MOVED** by Councillor Braun

That the financial reports for the period January 1 – December 31 2015, be accepted for information.

CARRIED

ADMINISTRATION: 14. a) Notice of Motion – MOTION 15-05-373

MOTION 16-02-091 **MOVED** by Councillor Wardley

That the Notice of Motion - MOTION 15-05-373 be TABLED until the after the Council self-evaluation in April 2016.

CARRIED

14. b) Mackenzie Housing Management Board – Public Member Appointment

MOTION 16-02-092 **MOVED** by Councillor Bateman

That administration be authorized to advertise one public member position for the Mackenzie Housing Management Board.

CARRIED

MOTION 16-02-093 **MOVED** by Councillor Wardley

That administration draft a policy for the appointment of Members at Large.

CARRIED

14. c) Regular Council Meeting Times

MOTION 16-02-094 **MOVED** by Councillor Bateman
Require Unanimous

That the following Regular Council meetings be rescheduled to begin at 10:00 a.m.

- March 23, 2016
- May 25, 2016
- September 28, 2016
- November 23, 2016

CARRIED UNANIMOUSLY

14. e) 2016 Municipal Census

MOTION 16-02-095 **MOVED** by Councillor Bateman

That Mackenzie County does not complete a municipal census in 2016 and that administration contact Statistics Canada regarding potential enumerators (ie. non-profit groups).

CARRIED

14. f) Tri-Council Meeting (ADDITION)

MOTION 16-02-096 MOVED by Deputy Reeve Sarapuk

That Council recommends March 10 or 11, 2016 as potential Tri-Council meeting dates.

CARRIED

Reeve Neufeld recessed the meeting at 11:57 and reconvened the meeting at 12:53 p.m.

**INFORMATION/
CORRESPONDENCE:**

15. a) Information/Correspondence

MOTION 16-02-097 MOVED by Councillor Jorgensen

That all Councillors attending the Growing the North Conference be authorized to attend the Mighty Peace Watershed Alliance Wetlands Workshop on February 19, 2016, in Grande Prairie, AB.

CARRIED

MOTION 16-02-098 MOVED by Councillor Wardley

That the information/correspondence items be received for information.

CARRIED

Councillor Jorgensen stepped out of the meeting at 1:06 p.m.

**PUBLIC HEARINGS: 8. a) Bylaw 1012-16 Land Use Bylaw Amendment to Amend
the Definition of Garden Suite and Add Provisions**

Reeve Neufeld called the public hearing for Bylaw 1012-16 to order at 1:07 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 1012-16 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on January 12, 2016.

Reeve Neufeld asked if Council has any questions of the proposed land Use Bylaw Amendment. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 1012-16. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1012-16. There was no one present to speak to the proposed Bylaw.

Reeve Neufeld closed the public hearing for Bylaw 1012-16 at 1:10 p.m.

MOTION 16-02-099

MOVED by Councillor Braun

That second reading be given to Bylaw 1012-16, being a Land Use Bylaw amendment to clarify the use of garden suites.

CARRIED

MOTION 16-02-100

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1012-16, being a Land Use Bylaw amendment to clarify the use of garden suites.

CARRIED

Councillor Jorgensen rejoined the meeting at 1:11 p.m.

8. b) Bylaw 1013-16 Land Use Bylaw Amendment to add Park Models to the Country Recreational District

Reeve Neufeld called the public hearing for Bylaw 1013-16 to order at 1:11 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 1013-16 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on January 12, 2016.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment.

- Would these be allowed in Wadlin Lake as well? If Wadlin Lake is re-zoned, it would be allowed. Currently only Hutch Lake is zoned Country Recreational.
- Are we heading towards summer villages, is that how they start? In the long term they may develop into Hamlets.
- Country Recreational is seasonal, so it cannot be a Hamlet.
- Can they leave it there all year? Yes, essentially these are mini-mobile homes.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 1013-16. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1013-16. There was no one present to speak to the proposed Bylaw.

Reeve Neufeld closed the public hearing for Bylaw 1013-16 at 1:16 p.m.

MOTION 16-02-101 **MOVED** by Councillor Bateman

That second reading be given to Bylaw 1013-16, being a Land Use Bylaw amendment to add Park Models to the Country Recreational district.

CARRIED

MOTION 16-02-102 **MOVED** by Councillor Wardley

Reeve Neufeld recessed the meeting at 1:31 p.m. and reconvened the meeting at 1:43 p.m.

That third reading be given to Bylaw 1013-16, being a Land Use Bylaw amendment to add Park Models to the Country Recreational district as AMENDED to include the following:

C. DISTRICT REGULATIONS

(a) Dwelling Density (maximum)

1 RECREATIONAL VEHICLE and 1 COTTAGE/PARK MODEL or

2 RECREATIONAL VEHICLES per LOT

CARRIED

**IN-CAMERA
SESSION:**

16. In-Camera Session

NOTICE OF MOTION:

17. a) Notice of Motion

**NEXT MEETING
DATES:**

- 18. a)** Regular Council Meeting
Monday, February 22, 2016
11:00 a.m.
Fort Vermilion Council Chambers
- b)** Regular Council Meeting
Tuesday, March 8, 2016
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

19. a) Adjournment

MOTION 16-02-103

MOVED by Councillor Jorgensen

That the council meeting be adjourned at 1:45 p.m.

CARRIED

These minutes were approved by Council on February 22, 2016.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

